



Flower Bank Florist

Perfect communication...

Here at Flower Bank we understand that your wedding is unique and as individual as you are. We offer 2 ways in which you can order your wedding blooms. It is an honour and a privilege to play a part in your special day and we truly look forward to helping you to create the wedding you want.

Flower Bank Bespoke

This option is for those who wish to choose exactly the arrangements, flowers, and design of their wedding flowers. 'Flower Bank Bespoke' prices are quoted following a discussion of your requirements.

This option is for any size of wedding, from a single bouquet onwards.

Flower Bank Packages.

Our flower packages come in 4 options each comprising: bouquets, buttonholes and arrangements. The packages are priced to help you budget your wedding. If you wish, extra items can be added, thus ensuring your wedding remains individual. Once you have chosen your package, we design each item to compliment your wedding.





WEDDING BOOKING FORM

Your wedding day is very important to us, therefore we have drawn up these brief terms and conditions to benefit all parties.

NAME;

WEDDING DATE;

ADDRESS;

Please read the points below and sign to indicate your acceptance of these terms.

SIGNED;

DATE;

- A **non-refundable booking fee of 10%** of the agreed quotation must be paid to secure the date and cover initial works for your flowers. The date this payment is made is the date the contract begins. The payment of the non-refundable booking fee is acceptance of the terms of this contract.
- The non-refundable booking fee will be taken from the final balance of the wedding flowers and/or hire items.
- Delivery and set-up of venue will be charged at standard rate available to 1 address. (If additional delivery and set-up is required, please discuss.)
- **40%** of the agreed balance must be paid **6 calendar months** before the wedding date. The final **50%** of the agreed balance must be settled at least **1 calendar month** prior to the wedding.
- Weddings booked less than 6 months before the wedding date, will require a 50% non-refundable booking fee.
- Items which are hired will require a holding deposit, which will be refunded on the safe return of these items. Our hire agreement explains all details in full.
- Cancellations must be made in writing, and notification must be given as soon as possible.
- If for any reason the wedding is cancelled or altered at any point, special flowers or accessories purchases must be paid for.
- Cancellations made after the non-refundable booking fee is paid up to 6 months before the wedding date will incur a charge of the non-refundable booking fee.
- Cancellations made 6 months up to 3 months before the wedding date will incur a charge of 50% of the wedding order value.
- Cancellations made 1 month or less before the wedding date will incur a charge of 100% of the wedding order value.
- Whilst we will always endeavour to fulfil your flower requirements exactly, under extreme unforeseen circumstances we may have to make substitutions.





Booking Fee

Please indicate how you wish to pay your booking fee:

Online

FBOH Ltd Flower Bank

Sort code: 09 01 29

Account number: 23043750

By card, Please call Karen on 015242 73668

Thank you.





It's all about you!

Wish List:

Key words which are important for your wedding.

Your Wedding

Date: ____/____/____ Time: ____

Marriage Venue: _____

Reception Venue _____

Happy Couple:

Name: _____ Participant: _____

Phone: _____ Email: _____

Name: _____ Participant: _____

Phone: _____ Email: _____





Main Flowers:

Please share as much or as little information as you wish.

You may have a favourite bloom or a definite 'no no' for your wedding flowers so do tell us and we will ensure the flowers you receive are all you hope they will be. Please list anything you wish us to consider when designing your flowers.

Feel free to include pictures, web addresses, swatches of material etc

Pinterest link: _____





Guests requiring Flowers:

Wedding Party: 1 Bride/Groom

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Wedding Party: 2 Bride/Groom

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____

Name _____ Participant: _____





Wedding Package 1

Included:

A hand-tied bridal bouquet
2 bridesmaids' hand-tied bouquets
Groom's buttonhole
3 buttonholes
2 corsages (jacket, handbag or wrist)
Top Table arrangement up to 3 foot.

£375.00*

This collection is perfect for the intimate wedding.

All designed using your chosen colours.

*Please note that prices are based on Flower Bank stem prices. If you wish specific blooms to be included in your bouquets and arrangements an extra charge may be incurred. Please check with your florist if you are unsure.

Please note that weddings between 1st December and 3rd January inclusive, incur a 15% fee as flowers prices are significantly higher during this busy period.





Wedding Package 2

Included:

- A hand-tied bridal bouquet
- 2 adult bridesmaids' hand-tied bouquets
- 2 flower girls flowers (includes headband & wand/posy)
- Groom's buttonhole
- 3 buttonholes
- 2 corsages (jacket, handbag or wrist)
- Top Table arrangement up to 3 foot
- 5 Table arrangements

£625.00*

This collection is perfect your wedding ceremony and wedding breakfast.

All designed using your chosen colours.

*Please note that prices are based on Flower Bank stem prices. If you wish specific blooms to be included in your bouquets and arrangements an extra charge may be incurred. Please check with your florist if you are unsure.

Please note that weddings between 1st December and 3rd January inclusive, incur a 15% fee as flowers prices are significantly higher during this busy period.





Wedding Package 3

Included:

- A hand-tied bridal bouquet
- 2 adult bridesmaids' hand-tied bouquets
- 2 flower girls flowers (includes headband & wand/posy)
- Groom's buttonhole
- 3 buttonholes
- 2 corsages (jacket, wrist or handbag)
- Top Table arrangement up to 4 foot
- 10 Table arrangements
- 10 Pew ends

£1000.00*

This collection is perfect your wedding ceremony, venue dressing and your wedding breakfast.

All designed using your chosen colours.

*Please note that prices are based on Flower Bank stem prices. If you wish specific blooms to be included in your bouquets and arrangements an extra charge may be incurred. Please check with your florist if you are unsure.

Please note that weddings between 1st December and 3rd January inclusive, incur a 15% fee as flowers prices are significantly higher during this busy period.





Wedding Package 4

Included:

- A hand-tied bridal bouquet
- 2 adult bridesmaids' hand-tied bouquets
- 2 flower girls flowers (includes headband & wand/posy)
- Groom's buttonhole
- 3 buttonholes
- 2 corsages (jacket, handbag or wrist)
- Top Table arrangement up to 5 foot
- 10 Table arrangements
- 2 Pedestal arrangements
- 10 Pew ends

£1,285.00*

This collection is perfect your wedding ceremony, venue dressing and your wedding breakfast and includes arrangements which will welcome your guests to all your wedding settings.

All designed using your chosen colours.

*Please note that prices are based on Flower Bank stem prices. If you wish specific blooms to be included in your bouquets and arrangements an extra charge may be incurred. Please check with your florist if you are unsure.

Please note that weddings between 1st December and 3rd January inclusive, incur a 15% fee as flowers prices are significantly higher during this busy period.





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Additional Flowers

Here is a list of additional flowers which you may wish to add to your package. Prices will vary depending upon the size, presentation and blooms you choose. All prices will be agreed before being added to your contract.

Item	Number required
Flowers for bridal hair	
Flowers for bridesmaid's hair	
Flowers for home	
Flowers for cake table	
Flowers for archways	
Pedestal flowers	
Other arrangements e.g. ceremony table, guest table arrangements	
Rose petals for tables	
Thank you flowers	
Petal confetti (individual portion)	
Petal confetti basket	





Hire Agreement terms and conditions

1. General

1. Definitions

These terms & conditions are for the contract of hire of items and accessories ("Items"), and the parties to the Contract are:

1. The "Hirer" and, where the Hirer is not an individual acting in person, the "Signatory".
2. Extent of Contract and Cancellation. The Contract is not assignable and is effective when the hirer signs the contract &/or Flower Bank accepts the Hirer's detailed order. Flower Bank of Hornby reserves the right to charge for cancellation.
3. Ownership of Items hired remains the property of Flower Bank at all times. The Hirer will be advised prior to Contract commencement if any specific conditions apply.

2. Hire Charges

1. Basis of charging the stated hire charges are for the duration of the Contract the period of three days unless otherwise stated. The items are to be returned to Flower Bank by end of trading on the third day, unless collection has been agreed.
2. Delivery and collections where available are chargeable, delivery and collection must be agreed by both parties and at time when hire agreement arrangements & contract are made, all other conditions are still applicable.
3. The Hirer will pay all monies as requested, prior to the collection/delivery of hire items.

3. Charges for items not returned, damaged or broken

1. Charges are set by Flower Bank and will only be charged when hired items are:
 1. Not returned.
 2. Not returned on the day and date agreed by 5.30pm.
 3. Not available for collection as stated in the contract at location and/or time agreed &/or stated on the contract.
 4. Damaged or broken.
2. Deposit balances are refunded upon return to Flower Bank of items in good condition. Balances of deposits paid will be refunded in full upon delivery of hired items if no charges are to be taken. If charges are to be





taken, or Flower Bank collects items (out of the terms of the agreement), remaining or full deposit as necessary will be issued within seven business days.

3. Where no deposit is held, but a charge is applicable Flower Bank will explain/contact the hirer and state amount and full reasons for charge as necessary, where the hirer will pay the charge as set out in the 'hire agreement and contract'
4. If the deposit taken is not the full replacement/retail value of the item, and a charge must be made due to reasons listed in 3.1, it is understood that the charge made will be that of the full replacement/retail value of the item as shown on the hire agreement and contract.
5. If the hirer does not return the items as agreed and Flower Bank collects them from the venue without prior agreement a delivery and collection charge can be made. Charges for damaged or broken items still apply as necessary. A replacement charge for undamaged items collected will not be made when all items are collected in good condition.

4. Hirer's Responsibilities

1. Receipt of Items - The Hirer will sign to acknowledge receipt at delivery/handover, any shortages or defects must be agreed and noted on the Contract/delivery document.
2. Delivery/collection of Items - the Hirer will provide necessary delivery and collection access, as agreed on the contract. Items transported in the Hirer's own vehicle is at the Hirer's risk.
3. Security of Items - the Hirer accepts full responsibility for item's security until its collection by or returned to Flower Bank and undertakes not to sell or relinquish possession, alter, repair or modify them in any way. The venue/s (the place/s where hired items are used) takes no responsibility under this hire agreement. All items hired are your responsibility. If items are lost/damaged by venue staff, it is your responsibility to address this as any items lost/damaged by other parties will result in a loss of deposit for these items.
4. Return or collection of Items - when items have been returned or collected, Flower Bank will fill in the return portion of the contract, the Hirer will remain liable for the hired item until such time.
5. Lost or stolen Items - the Hirer agrees to be charged for the full retail/replacement value for any lost or stolen items. This liability is without prejudice to any Flower Bank rights under the Contract. Replacement items purchased with Hirer's proceeds is the Flower Bank's discretion.





5. Flower Bank Responsibilities

1. Hire rates – Flower Bank will maintain the agreed hire rates for the duration of the Contract.
2. Delivery and collection – Flower Bank will deliver and collect items as agreed in the contract.

